



**Fire/EMS Oversight Board  
MEETING MINUTES**

**May 3, 2018**

**Committee Members Present:** Chairman John Johnson, Village of Sturtevant Administrator Mary Cole, Village of Mt. Pleasant Trustee Lawrence (Bud) Eastman, Rich McCluskey

**Committee Members Absent:** Mt. Pleasant Village Administrator Maureen Murphy

**Village Board Members Present:** John Hewitt (Mt. Pleasant)

**Staff Members to the Board:** Chief Robert Stedman

1. **Roll Call** - Meeting called to order at 4:00 p.m. by Chair John Johnson. Chair Johnson thanked Trustee Ken Otwaska and Bud Eastman for their service to the Committee for the last two years.
2. **Guests:** DC Ed Lockhart, BC Jon Keiser, BC Steve Salvo, Lt. Tom Stuckart
3. **Public Comments:** None
4. **Presentation of Plaque:** DC Ed Lockhart presented a plaque received from Trevor Morgan of American Family Insurance Agency of Mt. Pleasant. DC Lockhart read the plaque which was presented for the Emergency Services provided by the members of the SSFD.
5. **Approval of April 5, 2018 Minutes:**  
  
A motion was made by Bud Eastman and seconded by Mary Cole to approve the minutes of the April 5, 2018 meeting. **Motion Passed Unanimously**
6. **Technical Rescue Team Presentation:** Lt. Tom Stuckart made a presentation on the SSFD Technical Rescue Team (TRT) and the classes and training we have conducted recently and future training for the remainder of the year in order to get our TRT fully functional and properly trained to provide better services to the communities we serve.
7. **Operational Report and Update:** Chief Stedman referred to the Operational Report that was dated May 3, 2018 that was distributed to the Committee Members.

- a. Currently we have three members on or about to go on FMLA. One for an off duty injury who will be off until early July. The other two members are on FMLA for serious family health issues. One includes the Administrative Assistant.
- b. The remount ambulance should be delivered sometime in late May or early June. We will make a trip to Foster Coach prior to delivery for final inspection.
- c. The Quint was displayed at the Fire Department Instructors Conference in Indianapolis and it was delivered on May 2nd. Initial training for all three shifts will be for three days next week May 7th, 8th, & 9th. Once the initial training has been completed with the factory we will have



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additional training within the department and we will place equipment, hose, etc. on the vehicle before it goes in service.

- d. The final invoices for the Quint are possibly over budget as the vehicle was built as a demo and we needed to make some changes. We are in the process to determine funding needs and possible reallocations of funds to meet the final costs.
- e. The SSFD completed the 40 - hour Trench Rescue Course for the Technical Rescue Team the week of April 16-20 and it went very well. In addition, the some members of the team trained with the Kenosha County Team and the City of Racine Team on April 21<sup>st</sup>. Then a few members trained with the Milwaukee FD Heavy Urban Rescue Team (HURT) team on Sunday May 22<sup>nd</sup>.
- f. The Time Training with the WIDOT was completed this week. We will start responding to calls on I-94 that are in the Village of Mt. Pleasant in the near future. We need to complete some operating guidelines, communicate with Union Grove/Yorkville FD and Racine County Communications Center.
- g. We mentioned last month that Claude Lois, Foxconn Project Manager was working to have the State install and fund Emergency Vehicle Traffic Preemption systems on Hwy 31 and Spring Street. The attached map indicates the intersections that will be installed in the near future based on that request.
- h. We had six members that were exposed to a patient with TB and fortunately the TB was latent. All of the members were tested for TB for a baseline with the recommendation of our Occ. Med Doctor. Unfortunately Workers Comp does not pay for the testing.
- i. Last meeting we talked about the need to replace the heart monitors. We have a meeting scheduled for May 17<sup>th</sup> with area fire departments and the vendor to talk about a joint purchase and finance options including lease purchase, which is how the last units were purchased.
- j. We have not done any additional planning on lateral transfers or the Division Chief of Special Operations, but hopefully next month we will be able to address both items.
- k. The two High School interns are graduating in June and both are going to GTC in the fall. We are looking at the possibility of using them as interns through their college program. Perhaps with a limited hourly salary and limited hours per week as long as they are enrolled in the GTC program.
- l. The asset inventory system is moving forward and we have ordered labels. The first labeling project will be on all the new equipment for the Quint.
- m. We are still gathering information about ambulance service fees and will bring that to the committee in the near future.



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- n. Chief Stedman did meet with representatives of the WI Public Policy Forum who is working on a project with the Johnson Foundation regarding municipal services being provided by the municipalities east of I-94. They are taking a broad look at the various services and then will make a recommendation as to which service should be studied further for possible consolidation or shared services, etc. It is our understanding that the Village Presidents and Administrators are participating in these meetings at the Johnson Foundation.
- o. The following table reflects the number and percentage of calls per station for the year to date ending April 30, 2018.

2018 Annual Calls By Station Through April 30, 2018		
#7	105	8.0%
#8	325	24.8%
#9	509	38.9%
#10	293	22.4%
Mutual Aid	38	2.9%
Other	39	3.0%
Total	1309	100%

- 8. **Next Meeting** – The next meeting was tentatively scheduled for Thursday June 7, 2018 at 4:00 PM at the Village of Sturtevant Safety Building.
- 9. **Adjournment:** A motion was made by Bud Eastman and seconded by Rick McCluskey to adjourn.

**Motion passed Unanimously** Meeting adjourned at 5:17 p.m.

Respectfully submitted

Robert W. Stedman  
Fire Chief